

Beaver Township Board of Trustees  
**RECORD OF PROCEEDINGS**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held	Tuesday, August 18,	20
		20

1. The Beaver Township Board of Trustees met in Regular Session on Tuesday, August 18, 2020 at 6:00 P.M. Chairman Mr. Kappler called the meeting to order with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

2. The next regular township meeting will be held on Tuesday, September 8, 2020 at 6:00 P.M. at the Administration Office.

3. CHECK APPROVAL

A Motion was made by Mrs. Simmons; seconded by Mr. Tabor to pay the following bills from the payroll account checks 10,311 thru 10,318 and 110,913 thru 111,077 and from the regular account checks 41,483 thru 41,578 in the amount of \$283,132.28. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

The following is a correction from the July meeting. Our June meeting was moved to June 2<sup>nd</sup> and the check numbers and monthly total did not reflect that change at the July meeting. It should have read as follows:

A Motion to pay the following bills from the payroll account checks 10,300 thru 10,310 and 110,748 thru 110,912 and from the regular account checks 41,331 thru 41,482 in the amount of \$230,914.46.

4. A Motion was made by Mrs. Simmons, seconded by Mr. Kappler to accept the corrected check approval from last month. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

Due to the COVID-19 pandemic, our meeting was not open to the public but was live-streamed on our website. Due to not being able to successfully social distance everyone and having more than 10 people at a gathering, department heads turned in their agendas but were not present at the meeting. All reports were read by one of the trustees.

5. POLICE DEPARTMENT REPORT

Chief Carl Frost was reported for the month of July 2020:

(1,779) Calls for Service; (10) Criminal Arrests; and (16) Citations during (73) Traffic Stops. Officers patrolled 11,392 miles for the month.

We have received our 2020-21 Drug Use Prevention Grant. Our grant award will be \$8,079.52. I would like the Board of Trustees to make a motion to accept this grant.

6. A Motion was made by Mr. Tabor, seconded by Mr. Kappler to accept the 2020-21 Drug Use Prevention Grant in the amount of \$8,079.52. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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I would like the Board of Trustees to rescind the hiring of Jacob Ellis as a dispatch trainee, which was done at last month's meeting. Ellis ended up declining the position.

7. A Motion was made by Mr. Tabor, seconded by Mrs. Simmons to rescind the hiring of Jacob Ellis as a dispatch trainee. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I would like the Board of Trustees to accept the resignation of part time dispatcher Erin Cowden effective August 6, 2020. Erin is a full time dispatcher at Boardman Police Department who came back to us to try to help when we were shorthanded.

8. A Motion was made by Mr. Tabor, seconded by Mr. Kappler to accept the resignation of part time dispatcher Erin Cowden effective August 6, 2020. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

On August 3, 2020, we received our Provisional Certification from the Ohio Collaborative on the topic of Vehicular Pursuit.

9. FIRE DEPARTMENT REPORT

Fire Chief Larry Sauerwein reported for the month of July 2020:

The Beaver Township Fire Department responded to (93) calls, bringing our year to date total to (606).

These include: (8) Alarm Activations; (2) Brush Fire; (5) Lift Assists; (5) Motor Vehicle Accidents wo/Extrication; (2) Smoke Investigations; (1) Vehicle Fire and (16) Mutual Aid.

I am requesting that the Board of Trustees approve the Contract for Services with Grant Source Professionals to assist the Fire Department with the upcoming grant process with a 2020 FEMA grant for a tanker.

10. RESOLUTION 20-31

A Motion was made by Mrs. Simmons to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the Contract for Services with Grant Source Professionals to assist the Fire Department with the upcoming grant process with a 2020 FEMA grant for a tanker.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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11. EMS/INSPECTION DEPARTMENT REPORT

Chief Frank Dispenza reported for the month of July 2020:

EMS:

(71) Responses; (72) Patients Seen; (52) Transports to Hospital; and (294.6) Loaded Miles

The monthly responses included: (34) ALS Transports; (18) BLS Transports; (1) Medic Back Up to Other Departments; (15) Backup to Other Departments; (2) Backup to BTFD Crew; (1) ALS Treatment – No Transport; (18) Refusals; (3) Cancelled Requests; (1) False Alarms; and (6) Lift Assists.

INSPECTION DEPARTMENT:

(3) Inspection Follow-Up Activities; (4) Site Pre-Inspection; (35) Annual Inspections; (7) Re-Inspections; (2) Alarm Tests; (1) System Installation Approval; (1) Plan Review Activity and (2) Pre-Plan Activities.  
Total Inspections: 55

All annual inspection activities contingent upon availability of businesses for inspection due to coronavirus restrictions.

12. ROAD DEPARTMENT REPORT

Brad Burbick, Road Superintendent, reported for the month of July 2020:

The Germantown Road OPWC Project is done.

The ODOT Sign Grant will be completed by Friday.

I am requesting that the Board of Trustees approve the engineering services of Thomas Fok and Associates, Inc. for the CDBG-Woodworth Neighborhood Improvements-Phase 1 in the amount of \$9,000.00.

13. RESOLUTION 20-32

A Motion was made by Mr. Tabor to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the engineering services of Thomas Fok and Associates, Inc. for the CDBG-Woodworth Neighborhood Improvements-Phase 1 in the amount of \$9,000.00.

The Motion was seconded by Mrs. Simmons with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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14. ZONING REPORT

Rick Martin, Zoning Inspector, reported for the month of July 2020:

Permits: (10); Year to Date Permits: (61); Fees: \$430.00; Year to Date Fees: \$16,823.00; Est'd Value: \$88,990.00; Year to Date Est'd Value: \$5,071,431.00  
Number of violations: 2

15. PARK DEPARTMENT REPORT

Scott Conway, Park Administrator, reported for the month of July 2020:

I am requesting that the Board of Trustees accept the resignation of Larry Rust effective July 25, 2020.

16. A Motion was made by Mr. Kappler, seconded by Mr. Tabor to accept the resignation of Larry Rust effective July 25, 2020. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting that the Board of Trustees hire Francis Kephart Jr. as Maintenance II at a rate of \$9.98 an hour with no benefits effective August 19, 2020. He will be working at the park.

17. A Motion was made by Mr. Kappler, seconded by Mrs. Simmons to hire Francis Kephart Jr. as Maintenance II at a rate of \$9.98 an hour with no benefits effective August 19, 2020. Roll Call of follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

According to the Ohio Board of Health, music in the park has been cancelled for the remainder of the season.

I am requesting that the Board of Trustees award the Woodworth Park Walking Path and Elevated Boardwalk Project to S.E.T., Inc. from Lowellville, Ohio in the amount of \$245,415.00. It has been reviewed by the Prosecuting Attorney.

18. RESOLUTION 20-33

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees award the Woodworth Park Walking Path and Elevated Boardwalk Project to S.E.T., Inc. from Lowellville, Ohio in the amount of \$245,415.00. It has been reviewed by the Prosecuting Attorney.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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I am requesting that the Board of Trustees appoint Scott Conway, Park Administrator, as onsite prevailing wage coordinator for the Woodworth Park Walking Path and Elevated Boardwalk Project. Richard Lotze, Fiscal Officer, will be handling the recordkeeping, reviewing of payroll reports and monitoring the actual wage rates per the current prevailing wages per the bureau of Wage and Hour Administration.

19. A Motion was made by Mr. Kappler, seconded by Mr. Tabor to appoint Scott Conway, Park Administrator, as onsite prevailing wage coordinator for the Woodworth Park Walking Path and Elevated Boardwalk Project. Richard Lotze, Fiscal Officer, will be handling the recordkeeping, reviewing of payroll reports and monitoring the actual wage rates per the current prevailing wages per the bureau of Wage and Hour Administration. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

20. RECYCLING REPORT

Cindy Sauerwein, Recycling Coordinator, reported for the month of July 2020:

Everything is going good.

I am requesting that the Board of Trustees approve the 2019 Recycling Site Lease Agreement with the Mahoning County Commissioners in the amount of \$4,500.00. This is up from \$3,750.00 in 2019.

21. RESOLUTION 20-34

A Motion was made by Mrs. Simmons to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the 2019 Recycling Site Lease Agreement with the Mahoning County Commissioners in the amount of \$4,500.00.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

Trustee Simmons added that she thought Cindy was going a great job and others agreed.

22. FISCAL OFFICE REPORT

Richard Lotze, Fiscal Officer, reported for the month of July 2020:

Everyone received their financial reports. We were notified by the State of Ohio auditors last week that they were hoping to wrap last week. A lot of times, it takes several months before we receive the final report. Also, the advances have been coming in for the second half and helping so far.

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I am requesting that the Board of Trustees approve the following Appropriation changes as presented.

Increase 14-A-7D (Contracts)	\$245,415.00	New Balance=\$289,415.00
Increase 1-A-10 (Legals)	\$ 5,000.00	New Balance=\$ 15,000.00
Increase 9-A-10 (Contracts)	\$ 4,600.00	New Balance=\$ 13,200.00
Increase 10-A-14 (Ins)	\$ 16,000.00	New Balance=\$ 72,600.00
Increase 50-A-1 (Salaries)	\$ 14,560.00	New Balance=\$ 14,560.00
Increase 50-A-5 (T/E)	\$ 45,748.24	New Balance=\$ 45,748.24

23. RESOLUTION 20-35

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the Appropriation changes as presented.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting the Board of Trustees approve a "Then & Now" certificate for Tri-County Asphalt Materials, Inc. in the amount of \$6,348.76, CK#41514 dated 7-29-2020 for cold mix used for township road repair.

24. RESOLUTION 20-36

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve a "Then & Now" certificate for Tri-County Asphalt Materials, Inc. in the amount of \$6,348.76, CK#41514 dated 7-29-2020 for cold mix used for township road repair,

The Motion was seconded by Mrs. Simmons with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

25. NEW BUSINESS/OLD BUSINESS

The Prosecuting Attorney's office is going to file a Consolidated Claim Authorization Form on behalf of the township detailing an unliquidated claim against Purdue Pharma. In order for this to happen, a Resolution needs to be passed requesting the Prosecuting Attorney's Office to act on the township's behalf.

26. RESOLUTION 20-37

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees requests that the Prosecuting Attorney's Office files a Consolidated Claim Authorization Form on behalf of the township detailing an unliquidated claim against Purdue Pharma.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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**27. PUBLIC RESPONSE**

There was no public response due to the Trustees following the CDC guidelines of no more than 10 people gathering in one location. Another reason the meeting was live streamed on our website.

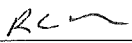
**28. EXECUTIVE SESSION:** According to Ohio Revised Code 121.22 to go into executive session as 6:14 PM to discuss contracts and evaluate personnel. Roll Call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

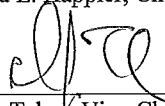
**29. RETURN FROM EXECUTIVE SESSION:** Returned from executive session at 6:36 PM with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

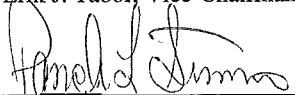
The following action was taken after the Trustees returned from Executive Session:

**30. A Motion** was made by Mrs. Simmons, seconded by Mr. Kappler to create a Fire Training Officer position within the Fire Department with a stipend of \$150 paid monthly. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

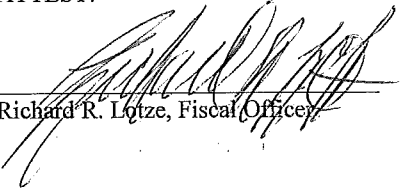
**31. With no further business,** a Motion was made by Mr. Kappler, seconded by Mr. Tabor to adjourn the meeting. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

  
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Ronald L. Kappler, Chairman

  
\_\_\_\_\_  
Erik J. Tabor, Vice-Chairman

  
\_\_\_\_\_  
Pamela L. Simmons, Trustee

ATTEST:

  
\_\_\_\_\_  
Richard R. Lotze, Fiscal Officer