## Public Records Commission Minutes December 20, 2023

The Beaver Township Public Records Commission met in Regular Session on Wednesday, December 20, 2023 at 5:30 PM. Chairman Ronald Kappler called the meeting to order with roll call as follows: Mr. Kappler, here; Police Chief Dattilo, here; Mr. Lotze, here.

Richard Lotze advised that a records disposition was done according to our records retention schedule with Shred It on December 7, 2023. We have received confirmation of the destruction.

There being no further business, a Motion was made by Mr. Kappler, seconded by Chief Dattilo to adjourn. The Motion was carried.

Ronald L. Kappler, Chairman

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Eric D. Dattilo, Police Chief