

Beaver Township Board of Trustees  
**RECORD OF PROCEEDINGS**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Tuesday, November 17,

20

Held

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1. The Beaver Township Board of Trustees met in Regular Session on Tuesday, November 17, 2020 at 6:00 P.M. Chairman Mr. Kappler called the meeting to order with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.
2. Trustee Pam Simmons, on behalf of all the Trustees, presented Andy Ragan with a plaque for his community service. He has been placing flags on veteran's tombstones in the township for 40 years which is 14 dozen flags at 6 different cemeteries. Thanks for your service!

While here, Mr. Ragan asked the Trustees to establish a quarterly newspaper about what the township is doing stating that the residents would like to know how their tax dollars are being spent. His example was the Cares Act Funding and not knowing how the Trustees spent the funds. He also brought to their attention that at the 2019 Memorial Day parade there were no servicemen in the parade. He suggested providing a people mover from the Canfield Fair so that veterans could participate.

3. The next regular township meeting will be held on Tuesday, December 8, 2020 at 6:00 P.M. at the Administration Office.

4. CHECK APPROVAL

A Motion was made by Mrs. Simmons; seconded by Mr. Kappler to pay the following bills from the payroll account checks 10,335 thru 10,342 and 111,367 thru 111,534 and from the regular account checks 41,735 thru 41,852 in the amount of \$525,190.20. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

Due to the COVID-19 pandemic, our meeting was not open to the public but was live-streamed on our website. Due to not being able to successfully social distance everyone and having more than 10 people at a gathering, department heads turned in their agendas but were not present at the meeting. All reports were read by one of the trustees.

5. POLICE DEPARTMENT REPORT

Chief Carl Frost was reported for the month of October 2020:

(1,408) Calls for Service; (13) Criminal Arrests; and (8) Citations during (59) Traffic Stops. Officers patrolled 9,020 miles for the month.

I would like the Board of Trustees to accept the resignation of Communications Coordinator Jim Cardelein with regrets due to his retirement, which was effective October 31, 2020.

6. A Motion was made with regrets by Mr. Kappler, seconded by Mr. Tabor to accept the resignation of Communications Coordinator Jim Cardelein due to his retirement, which was effective October 31, 2020. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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Jim has been a reserve officer for us since 1997 and has asked to continue on in that capacity as other retired officers have done.

7. A Motion was made by Mr. Kappler, seconded by Mrs. Simmons to keep Jim Cardelein on the roster as a reserve officer at a \$1 per year. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I want to thank all those who voted for our renewal levy, which was first passed in 2006.

8. FIRE DEPARTMENT REPORT

Fire Chief Larry Sauerwein reported for the month of October 2020:

No report for the month of October. Fire Chief was sick.

9. EMS/INSPECTION DEPARTMENT REPORT

Chief Frank Dispenza reported for the month of October 2020:

EMS:

(83) Responses; (98) Patients Seen; (63) Transports to Hospital; and (352.0) Loaded Miles

The monthly responses included: (36) ALS Transports; (27) BLS Transports; (2) Medic Back Up to Other Department; (16) Backup to Other Departments; (1) Backup to BFTD Crew; (32) Refusals; (1) Cancelled Requests; (9) Lift Assists and (1) Coroner Referrals.

INSPECTION DEPARTMENT:

(10) Inspection Follow-Up Activities; (1) School Fire Drill; (1) Initial Occupancy Inspection; (2) Site Pre-Inspection; (7) Annual Inspections; (11) Re-Inspections; (1) Investigations; (1) Pre-Plan Activity; (6) State Fire Marshal Inspections; (3) Information Filing, Records Update; and (1) Adoption/Foster Care Home Inspection. Total Inspections: 44

All annual inspection activities contingent upon availability of businesses for inspection due to coronavirus restrictions.

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10. ROAD DEPARTMENT REPORT

Brad Burbick, Road Superintendent, reported for the month of October 2020:

Trucks and equipment are serviced and ready for winter.

The new truck is in Cleveland waiting for the bed and plow. Hopefully, it will be done by the first of the year.

OPWC projects are good and bad. It looks like the culvert replacement project will be funded but the asphalt will not. I would like to do the asphalt if funds are available. After talking with Richard, funds will be available for 2021 so I would like to go ahead with the asphalt so that it can be put out to bid together and done as one big project.

Restrooms conversion to touchless is complete.

11. ZONING REPORT

Rick Martin, Zoning Inspector, reported for the month of October 2020:

Permits: (13); Year to Date Permits: (91); Fees: \$4,476.00; Year to Date Fees: \$25,444.00; Est'd Value: \$1,710,000.00; Year to Date Est'd Value: \$7,997,790.00      Number of violations: 0

12. PARK DEPARTMENT REPORT

Scott Conway, Park Administrator, reported for the month of October 2020:

I would like to give an update on the walking trail at Woodworth Park. The asphalt pavement is complete. Now that the pavement is complete, there is a lot of work to be done along the sides of the walking trail and the landscaping. S.E.T. is still waiting on the lumber for the footbridge. As a friendly reminder: This is a privately funded project.

I am submitting for your review a thank you letter for our sponsors. I am recommending approval by the trustees. (This is letter is in your packet.)

Happy Thanksgiving!!

13. RECYCLING REPORT

Cindy Sauerwein, Recycling Coordinator, reported for the month of October 2020:

Everything is going good.

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**14. FISCAL OFFICE REPORT**

Richard Lotze, Fiscal Officer, reported for the month of October 2020:

Everyone received their financial reports.

I am requesting that the Board of Trustees approve the Cares Act Fund reimbursing the General Fund in the amount of \$150,000.00 on October 15, 2020.

**15. RESOLUTION 20-52**

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve the Cares Act Fund reimbursing the General Fund in the amount of \$150,000.00 on October 15, 2020.

The Motion was seconded by Mr. Tabor with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting the Board of Trustees to approve a "Then & Now" purchase order for Blue Line, Inc. in the amount of \$10,019.56 (CK#41750 dated 10-19-20). Turnout gear was purchased.

**16. RESOLUTION 20-53**

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve a "Then & Now" purchase order for Blue Line, Inc. in the amount of \$10,019.56 (CK#41750 dated 10-19-20). Turnout gear was purchased.

The Motion was seconded by Mrs. Simmons with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

I am requesting that the Board of Trustees approve Huntington Bank as the township's depository for our active interim funds for the term 1-1-2021 through 12/31/25. (Resolution)

**17. RESOLUTION 20-54**

A Motion was made by Mr. Kappler to adopt the following Resolution:

WHEREAS, on behalf of the residents of Beaver Township that the Board of Trustees approve Huntington Bank as the township's depository for our active interim funds for the term 1/1/2021 through 12/31/25.

The Motion was seconded by Mrs. Simmons with roll call as follows: Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

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**18. NEW BUSINESS/OLD BUSINESS**

We renewed our health insurance with Anthem BC/BS for 2021 at a 1 ½% increase.

Trustee Simmons mentioned Andy Ragan's request from the beginning of the meeting for a newsletter. She thought that we could possibly work on one after the first of the year.

**19. PUBLIC RESPONSE**

There was no public response due to the Trustees following the CDC guidelines of no more than 10 people gathering in one location. Another reason the meeting was live streamed on our website.

**20. EXECUTIVE SESSION:** According to Ohio Revised Code 121.22 to go into executive session as 6:14 PM to discuss contracts and policies/procedures, and evaluate personnel. Roll Call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

**21. RETURN FROM EXECUTIVE SESSION:** Returned from executive session at 6:39 PM with roll call as follows: Mr. Kappler, here; Mr. Tabor, here; Mrs. Simmons, here.

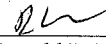
The following action was taken after Executive Session:

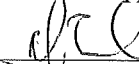
**22. A Motion was made by Mrs. Simmons, seconded by Mr. Tabor to adopt the following policies effective immediately:**

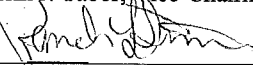
1. COVID-19 Coronavirus Sick Time Policy Addendum (September 10, 2020).
2. Governor DeWine's mask wearing recommendations.
3. CDC mask wearing recommendations.

Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.

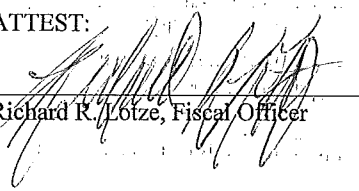
**23. With no further business, a Motion was made by Mr. Kappler, seconded by Mr. Tabor to adjourn the meeting. Roll Call as follows: Mr. Kappler, aye; Mr. Tabor, aye; Mrs. Simmons, aye.**

  
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Ronald L. Kappler, Chairman

  
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Erik J. Tabor, Vice-Chairman

  
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Pamela L. Simmons, Trustee

ATTEST:

  
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Richard R. Lotze, Fiscal Officer